## NATURE & ENVIRONMENT

## PHASELS WOOD ACTIVITY CENTRE
## RISK ASSESSMENT SHEET

**Activity/Area**                          **NATURE & ENVIRONMENT**

Frequency of use          Daily / AS REQUIRED
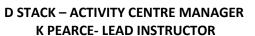
1. **PEOPLE AT RISK** (instructors and visitors)
   Up to 15 participants, plus leaders and/or instructors

2. **POTENTIAL HAZARDS** (equipment, structures, fall, others etc)
   a) Traffic
   b) Branches, brush, vegetation
   c) Weather
   d) Groups

3. **ASSESSMENT OF RISK**
   a) Medium
   b) Medium
   c) Low
   d) Low

4. **LIST MEASURES TAKEN TO CONTROL HAZARDS**
   a) Ensure everyone crosses roads carefully
   b) Tell everyone to look out for branches, roots and other potential trip hazards
   c) Make sure everyone has suitable clothing
   d) Ensure groups are not going around in large numbers

5. **REMAINING RISK USING CONTROL MEASURES ABOVE**
   a) Low
   b) Low
   c) Low
   d) Low

**DATE 04/2021, REVIEW 1 YEAR             REF. NO NARISK**
**COMPLETED BY              D STACK – ACTIVITY CENTRE MANAGER**
                            **K PEARCE- LEAD INSTRUCTOR**

| Name of activity, event, and location | NATURE AND ENVIRONMENT Covid Risk Assessment at Hertfordshire County Scout Council (HCSC) Activity Centres | | Date of risk assessment | 15/04/2021 | | Name of person doing this risk assessment | Doug Stack* Katy Pearce* Reviewed by Ben Crabb* |
|---|---|---|---|---|---|---|---|
| | | | Date of next review | When further relevant guidance is released. | | | |

| What hazard have you identified? What are the risks from it? | Who is at risk? | How are the risks already controlled? What extra controls are needed? | | What has changed that needs to be thought about and controlled? |
|---|---|---|---|---|
| A hazard is something that may cause harm or damage. The risk is the harm that may occur from the hazard. | For example: young people, adult volunteers, visitors | Controls are ways of making the activity safer by removing or reducing the risk. For example, you may use a different piece of equipment or you might change the way you do the activity. | | Keep checking throughout the activity in case you need to change what you are doing or even stop the activity. This is a great place to add comments which will be used as part of the review. |
| Correct Guidance | Everyone | Based on HCSC Operations Covid Risk Assessment. Following the latest guidance of the National Youth Agency –Managing youth sector activities and spaces during COVID-19 1020-NYA-COVID19-V5-final.pdf and guidelines set out by The Scouts. Coronavirus | Scouts | | Updated April 2021 |
| Transmission due to contact between individuals and surfaces | Everyone | All nature and environment carried out will adhere with Social Distancing Guidelines. All participants and instructors may be required to wear a face mask when delivering. Group sizes will be up to a maximum of 15 participants, plus leaders and/or instructors. The number of different instructors assigned to each group will be limited. The need for guests to share equipment will be minimised. Groups will be provided with their own pack of pencils and worksheets. Defined disinfecting routines will be in place to disinfect equipment and contact surfaces before, after and at pre-set intervals. We will use an antiviral disinfectant that is effective against Coronavirus; certified to European standards B:2013 + A2:2019. Virucidal mist will also be used via a pump spray Strict maintenance of hand hygiene will be ensured. Hand sanitiser will be used before, during (where appropriate) and after a session provided by us. Groups should have hand sanitiser with them for their own group activity. | | Review as required. HCSC Covid Cleaning Management Plan and recorded |

DATE 04/2021, REVIEW 1 YEAR

COMPLETED BY            D STACK – ACTIVITY CENTRE MANAGER

                                        K PEARCE- LEAD INSTRUCTOR

REF. NO NARISK

| Transmission of infection | Everyone | If a member of the group or staff/volunteer becomes unwell with suspected Covid, the designated room suitable for isolation whilst awaiting collection is to be used. If a member of the group or staff/volunteer becomes unwell or contracts covid after their visit, HCSC MUST be contacted immediately so we can make available our track and trace records to the NHS. | |
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*Doug Stack – Manager Activity Centres and Support Functions, Hertfordshire Scouts

*Katy Pearce- Lead Instructor, Hertfordshire Scouts

*Ben Crabb – Health & Safety Advisor to Hertfordshire Scouts - BSc (Hons), PGCE, DipESM, MSc, MEd, MIIRSM, GradIOSH, MIIAI, MICPEM